

# WRIGHT-PATTERSON AFB, AIRMAN & FAMILY READINESS CENTER



## The Airman & Family Readiness Center

Promotes individuals, families, and leadership with programs and services to strengthen communities, encourage self-sufficiency, enhance mission readiness and ease adaptation to the Air Force way of life. The center serves singles, couples and families alike. Services are provided to military members of all branches of service, DOD employees and their families. Most services are provided on a walk-in basis or just a phone call away.

21 OCTOBER 2011



WRIGHT-PATTERSON AIR FORCE BASE  
**FORCE**  
SUPPORT SQUADRON  
Airman & Family Readiness Center

### WHAT'S THE INFORMANT?

- A List of All Our Classes, Seminars and Items of Interest For the Next 30-60 Days.
- Dates, Times and Other Info Relating to our Mandatory briefings.
- What's New at the Airman & Family Readiness Center.

### PRE-SEPARATION COUNSELING

Pre-Separation Counseling is mandated by Congress and is to be completed No Later Than 90 days before separation or retirement. The Airman and Family Readiness Center conducts "Mass Briefing Pre Separation Counseling's every Monday at 1:00p.m., with the exception of Holidays and the last two Mondays in December. If you wish to attend please contact the staff at (937)257-3592. **The DD Form 2648 is required for outprocessing.** Pre-Sep's are also conducted on a Walk in Basis.

### REUNION/REINTERGRATION

R & R is conducted every Tuesday and Thursday at the A & FRC, from 7:30 - 9:30 a.m. with the exception of Holidays.

### PRE-DEPLOYMENT BRIEFINGS

This briefing is held every Monday morning from 10:00 - 10:45 a.m. at the Airman and Family Readiness Center.

**THIS BRIEFING IS MANDATORY FOR ALL WRIGHT-PATT DEPLOYERS**

**PLEASE CALL 257-3592 TO REGISTER FOR A WORKSHOPS, SEMINARS AND BRIEFINGS**

### "E" SPONSORSHIP TRAINING/SPONSORSHIP TRAINING

Taking care of our newly assigned and soon to be assigned folks is so very important. Being a good sponsor is one of the most important, yet underappreciated, roles you can take as a military member. **Sponsorship training is required for anyone be assigned as a sponsor.** Being a great sponsor does so much to relieve the tension and anxiety of moving and settling in at a new or first duty station. **E-Sponsorship Training** is your First Source for Sponsorship Needs. All of the resources for training and post training tools and information are available through this online resource. **"E" Sponsorship Application & Training:** <http://apps.mhf.dod.mil/esat>. The online application provides: registration for you and your newcomer---training and certificate for your files---Sponsorship Duty Checklist---Newcomer and Family Needs Assessment---Congratulations and Welcome Letter templates and packages---links to important DoD and service moving websites---management and status updates---Reporting Module---Customer Satisfaction Surveys. **All sponsorship training will be done via this web based link.**

### MILITARY & FAMILY LIFE CONSULTANT

The Military Family Life Consultant (MFLC) program provides non-medical short-term, situational, problem-solving counseling services to address issues that occur across the military life style and help service members and their families cope with normal reactions to stressful and often adverse situations created by deployments and reintegration. MFLC provide outreach services that expand capabilities to address needs of Airmen and their families and can be a bridge to other services available on base or off. This program is free, and totally anonymous, no records are kept.

**Call 608-4048 to schedule an appointment.**

### THE DISCOVERY ROOM

The A&FRC Discovery Room (DR) is your source for finding your future! Equipped with four Smart Card accessible computers and printers (three non-Smart Card computers are available in the A&FRC lobby), the DR has everything you need for conducting your job search. The DR also features a vast listing of current job openings provided by local employers, books which can be signed out to enhance your knowledge of: Career Planning, Interviewing, Conducting Job Searches, Life Strategies, Military Life, Spouse Employment, Resume Writing, and Transition. The Staff at the A&FRC will also assist you in all areas concerning discovering and making a brighter future a reality. Hours of operation are: Mon - Fri, 7:30 a.m. - 4:30 p.m.

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<http://www.wpafb.af.mil/afrf/index.asp>


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 Airman & Family Readiness Center

### TRANSITION ASSISTANCE PROGRAM (TAP) AND EXECUTIVE TAP (ETAP IS FOR E-9's & O6 AND ABOVE)

Upcoming dates for TAP's are as follows: 1-4 November and 29 November-02 December in the A&FRC Classroom 244, Bldg 2, Area C, GATE 1C. **Additionally there will be an Executive TAP 25-28 October for E-9's and O-6's and above.** This 3 ½ day Transition Assistance Program (TAP) workshop is designed to assist our military transition into the civilian workforce. In addition, it is designed to give you the tools needed to help you successfully find employment. The classes run from Tuesday - Thursday, 8:00 a.m. - 4:30 p.m. and Friday 8:00 a.m. - 2:00 p.m. Discussions will cover resume writing, interviewing skills, job search, and more. Whether you are retiring or separating this class is geared to your needs.

**Our classes fill up fast, so call early to reserve your seat @ 257-3592.**

### EXCEPTIONAL FAMILY MEMBER PROGRAM- FAMILY SUPPORT (EFMP-FS)

This program is designed to give information to military families with members in need of special assistance. The EFMP Coordinator provides resources from local, state/county, and federal agencies, both educational and medical to accommodate the special needs member and their family. Please feel free to contact Tavonne Allen at (937) 257-3592 or stop by the Airman & Family Readiness Center, Building 2, for additional information. ***I Know the System...I Can Help.***

### EMPLOYMENT SERVICES

The Airman and Family Readiness Center offers a Career Focus Program for military spouses, active duty members and their dependants, as well as DOD civilians. Services include job application and resume assistance, job referrals, career counseling and planning, interview preparation, educational information, and career/ personal development work-shops. A resource room with personal computers and a job vacancy referral board are also available. Contact **257-3592 for more information**, no appointment necessary.

### PERSONAL FINANCIAL READINESS

All services are available on a walk-in basis. Please bring any financial documents (LES, bank statements, bills, etc) that are relevant to your specific financial situation. They can assist with the following: setting financial goals, budgets, credit management, investment basics, Air Force Aid Emergency Assistance, and referrals. We are happy to assist you however possible so please do not hesitate to ask. As a reminder, please bring in your LES, bank statement, bills, etc. when you come in for assistance as it will enable the staff to provide you with a more accurate assessment of your needs. If you have any questions, please give the staff a call at 257-3592.

### FAMILY SERVICES (CFC #95776)

Family Services exists to assist military members and their families by assisting them in numerous ways. 1. Family Services provides assistance to troops and their families experiencing financial difficulties after they have seen and Airman and Family Readiness technician and all military relief organizations have been exhausted. 2. Family Services provides support with furniture needs through the Airman's Attic which is for E-4's and below. Normally it contains items such as: dishes, pots and pans, couches, chairs, and TVs, but will vary depending upon donations. 3. The Loan Closet can loan, free of charge basic household items for short term use for anyone holding DoD ID. The closet's PRIMARY USE is for PCS moves. 4. Another way Family Services assist our troops is through Grocery Assistance and the Pantry. Grocery assistance is done on a case by case basis. Items available through the pantry are non food items for personal hygiene. 5. Operation Stork provides layettes to all newborns at WPAPB, delivering them twice weekly to the base hospital. For more information call (937) 257-2910.

### RELOCATION ASSISTANCE

We provide information and assistance to military personnel and families who are involved in or anticipating a permanent change of station (PCS) move or separation/ retirement. Services include: Newcomers Briefings, pre-and post-move counseling, referrals to online resources with current information on military installations worldwide, Heart Link (Spouse Orientation), Smooth Move seminars, and Kids on the Move (PCSing; Conus or Overseas).

### DEPLOYED SPOUSES SUPPORT GROUP

Is your spouse deployed or about to deploy? Regardless of whether this is your 1st or 10th deployment, this forum is for you so don't miss out; contact us NOW to reserve your spot! Open Discussion with other deployed spouses. Education! Information! Connect with others going through the "Same Thing at the Same Time!" **The next scheduled meetings of the DSSG will be 27 October & again 24 November from 5:00 - 8:00 p.m. (Bldg 2, Area C, Room 244) .**

## **PERSONAL FINANCIAL READINESS CLASSES**

To reserve your seat and for more information, please contact the Airman & Family Readiness Center at 257-3592

### **UNDERSTANDING YOUR CREDIT SCORE**

What do the numbers mean? What categories make up your credit score and what strategies can you use to improve your standing in our credit based society. This workshop is filled with valuable information and tips on getting and holding onto a winning score. 09 November from 11:00a.m. - 1:00p.m. Call today to sign up.

### **THRIFT SAVINGS PLAN**

Interested in learning effective ways to invest your money in the Thrift Savings Plan (TSP)? sign up for this insightful workshop and equip yourself with the tools to help you better invest your hard earned money for retirement. 15 November from 11:00a.m. - 1:00p.m. at the Airman and Family Readiness Center.

### **SMOOTH MOVE**

PCS'ing is never easy, so why don't you sign up for this informative workshop that is designed to help you in preparing for a move; whether it be benefits, moving, settling in, DITY moves, and/or sponsor training. The next date for Smooth Move is 08 November, from 2:00 – 4:00 p.m. at the Airman and Family Readiness Center. Call today to sign up.

### **FEDERAL RESUME WRITING**

The next workshop is scheduled for 16<sup>th</sup> of November and focuses on the unique and sometimes confusing world of federal job applications and resume's. It will provide the necessary tools to make your resume and application complete and competitive. Call 7-3592 to sign up.

### **FAMILIES OF DEPLOYED WARRIORS BOWLING**

The next bowling night is set for 19 November, from 5:30 to 7:30pm at the Kittyhawk Lanes. Get out and knock some pins down. For the families of our deployed warriors, this monthly event is held at the Kittyhawk Lanes. You get two games of bowling, shoes and your choice of pizza and a drink for only \$5.50, or a hotdog, fries and a drink for \$5. This is a regularly scheduled event and is held the 3<sup>rd</sup> Thursday of the month, so plan accordingly. ***Please Contact the front desk at 257-3592 if you plan on attending. SMSgt Tyus or another member of the staff will meet you at the Bowling Center.***

### **EFMP DISABILITIES AWARENESS MONTH ACTIVITIES**

*October is Exceptional Family Member Program Disability Awareness month.* On 25 October we will be hosting a Teen Support Group, from 5:30-7:30 p.m. All Workshops will be in Room 244 of building 2. Call Tavonne Allen at 656-0946 for more information or to sign up.

### **VOLUNTEERING MAKES A DIFFERENCE**

Volunteering is a fantastic way to make a difference in your military and local communities. We here at the Airman and Family Readiness Center are always looking for motivated volunteers to help with our evening and weekend workshops, the Airman's Attic, and other worthwhile causes. Volunteering looks great on your EPR as well. Of Course, if you are going to volunteer during duty hours you must have your supervisor's permission before doing so. If you are not already involved in some form of volunteer effort and would like some guidance in getting started, or to determine where your talents could be best utilized, contact our Volunteer Services Coordinator, Dawn Ivy, at 656-0941.

### **AIRMAN AGAINST DRUNK DRIVING**

Is always in need of volunteers. If you are interested in saving lives, shoot the staff an email and find out when they can best use a few hours of your time. Please pass the word. This is open to all grades, military and civilian.

***Remember, One Team, One Fight!***

Anyone interesting in volunteering can email [aadd@wpafb.af.mil](mailto:aadd@wpafb.af.mil) or [claire.swain@wpafb.af.mil](mailto:claire.swain@wpafb.af.mil)

AADD webpage can be found at:

<https://cs.eis.afmc.af.mil/sites/1204/WPAFB/default.aspx>

## **HEARTLINK**

***Are you a new Military spouse?*** Being thrust into a new and much different culture can be challenging. It can leave you feeling unsure of what's available, where to go and overwhelmed. Or are you a veteran spouse that could just use a "Good Refresher"? Come join our Team at the Airman & Family Readiness Center for a day filled with fun filled information! Free Daycare and Provided and Door Prizes Awarded. Heartlink will be held on 17 November, from 8:00am-3:00pm at the Airman and Family Readiness center, building 2.





## THE INFORMANT

INTEGRITY - SERVICE BEFORE SELF - EXCELLENCE IN ALL WE DO



### SCHOOL LIAISON OFFICER:

Wright-Patt's School Liaison Officer is available full-time at the Airman & Family Readiness Center, Bldg. 2, Area C, Room 239. The SLO coordinates and assists school-aged children and youth of base military families with educational opportunities and information necessary to achieve academic success. Working in partnership with existing base programs & initiatives, the role of the School Liaison Officer is to:

- Help identify, communicate (inform base leadership), and seek resolution concerning issues/barriers to academic success by encouraging relationships between school, military families, installation and community;
- Promote the importance of parent involvement to Air Force military members (during registration/transitions/deployments) of school-aged children in their student's education;
- Develop programs/provide training to help teachers/counselors/principals/Superintendents and coaches better understand the unique needs/gifts of the military child/family;
- Support on-going base educational/recreational programs and training initiatives designed to enhance the military family lifestyle.

***For more information, please contact Andrea Attaway-Young, 937-656-0942.***

### PARENTING TEENS

27 October, 11:00a.m.—  
1:00p.m., Building 2, Room 262,  
This workshop will help you to understand teen development and maintain communication through these years. We will help you to clarify your job while helping them achieve their developmental tasks, discuss effective discipline techniques and encourage you to take care of yourself during these challenging and stressful years. Call to register!

### KIDS ON THE MOVE

This event will be held on 17 November, from 5:30 - 7:00 p.m., at the Airman and Family Readiness Center. Kids on the Move workshop is for kids 5-12 years of age. This informal workshop is designed to address relocation issues with the kids in a relaxed and fun environment and to recognize any feelings they may have about the move. Food and drinks will be provided. Call the A&FRC today to register at 257-3592.

### RESUME WRITING

#### INFORMATION SEMINAR

22 November from  
11:00a.m. - 1:00p.m. This workshop is designed to provide guidance and understanding of the fundamentals in the developing and writing of an effective resume. Open to all base personnel and their family members, this workshop will explore a variety of resume styles and their purposes. Call us to sign up!

## The Informant

A product of the Airman & Family Readiness Center. If you have any questions or concerns, Please contact the Editor;

Dan Hullinger, (937) 257-3592 , [daniel.hullinger@wpafb.af.mil](mailto:daniel.hullinger@wpafb.af.mil)

# **Heroes Welcoming Heroes**

## **Allow Us to Honor You!**

The WPAFB Integrated Delivery System & Its Community Partners Wish to  
**Welcome Home Our Troops**

Who Have Recently **Returned Home From Deployment** Between  
Mar – Nov 11

Please Join Us For an Evening of Food, Fun & Fellowship (And Lots of Great  
Door Prizes)  
as WPAFB and the Local Community

## **Thank You & Your Family For Serving Our Country**

### **NOV 9, 6:00-8:00pm**

### **National Museum of the USAF**

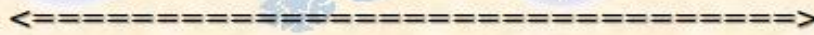


For More Information & to RSVP Please Contact  
Your First Sergeant or email [James.Tyus@wpafb.af.mil](mailto:James.Tyus@wpafb.af.mil).



# Adopt-A-Family 2011

## Organizations and Individuals are Needed for the Adopt-A-Family Gift Program



The Adopt-A-Family holiday gift program supports our Wright-Patterson families who need assistance with gifts for their children this holiday season. Organizations and Individuals desiring to adopt a family can stop by the Airman & Family Readiness Center to obtain the needed forms on or after 7 November. The P.O.C's are Mr. Dave Bourgeois at 7-7804 or Mr. Dan Hullinger at 4-1291. If you wish to make a monetary donation, please contact Ms. Wanda Lander at 656-0938 or Ms. Beverly Coe at 656-0939.



## **EXCEPTIONAL FAMILY MEMBER PROGRAM DISABILITY AWARENESS MONTH**

***Events Taking Place Throughout the Month of October:***

***October 4 and 6: Yoga for Children with Autism (5:30-7pm)***

***October 18: Maxim Healthcare Seminar (5:30-7:30pm)***

***October 25: Teen Support Group (5:30-7:30pm)***

***All activities will be held at the  
Airman & Family Readiness Center  
Bldg 2, Area A***

***For more information on this program,  
please contact Ms. Tavonne Allen  
at 656-0946***



# **Heart Link**

## **New Spouse Orientation**



**Are you a new Military Spouse or new  
to Wright-Patterson?  
Come spend the day with us.**

**22 Mar  
26 May  
23 Aug  
17 Nov**

**Paid Daycare.....Door Prizes and  
Great Information**

**For more Information, please call  
Dawn Ivy 656-0941. Seats are limited,  
sign up early**





**OCTOBER 2011**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 -Pre Deployment Briefing 1000-1045 -Home Buying Seminar 1100-1300	4 -Reunion/Reintegration 0730-0900 -TAP Seminar 0800-1700 -Identity Theft/ Consumer Awareness 1100-1230	5 -TAP Seminar 0800-1700	6 -Reunion/Reintegration 0730-0900 -TAP Seminar 0800-1700	7 -TAP Seminar 0800-1700	8
9	10 -Pre Deployment Briefing 1000-1045	11 -Reunion/Reintegration 0730-0900	12 -Bundles for Babies 1330-1615	13 -Reunion/Reintegration 0730-0900 -Federal Applications and Resumes 1300-1500 -Kids on the Move 1730-1900	14	15 Deployed Spouses Bowling 1730-1930
16	17 -Pre Deployment Briefing 1000-1045 -Pre-Separation Counseling 1300-1400	18 -Reunion/Reintegration 0730-0900 -TAP Seminar 0800-1700	19 -TAP Seminar 0800-1700	20 -Reunion/Reintegration 0730-0900 -TAP Seminar 0800-1700 -Bullying-Guide for Parents and Caregivers 1100-1300	21 -TAP Seminar 0800-1700	22
23	24 -Pre Deployment Briefing 1000-1045 -Pre-Separation Counseling 1300-1400	25 -Reunion/Reintegration 0730-0900 -ETAP Seminar 0800-1700	26 -ETAP Seminar 0800-1700	27 -Reunion/Reintegration 0730-0900 -ETAP Seminar 0800-1700 -Deployed Spouses Support group 1730-1930 -Parenting Teens 1100-1300	28 -ETAP Seminar 0800-1700	29
30	31 -Pre Deployment Briefing 1000-1045 -Pre-Separation Counseling 1300-1400					

**ALL CLASSES ARE HELD IN AREA C, BLDG 2 UNLESS NOTED (EX. AREA B). FOR MORE INFORMATION ON ANY A&FRC EVENT AND TO RESERVE A SPOT FOR ALL ACTIVITIES AND CLASSES, PLEASE CALL 257-3592.**







**NOVEMBER 2011**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 -Reunion/ Reintegration 0730-0900 -TAP Seminar 0800-1700	2 -TAP Seminar 0800-1700	3 -Reunion/ Reintegration 0730-0900 -TAP Seminar 0800-1700	4 -TAP Seminar 0800-1700	5
6	7 -Pre Deployment Briefing 1000-1045 -Pre Separation Counseling 1300- 1400	8 -Reunion/ Reintegration 0730-0900 -FTAC PFR 1200-1600 Smooth Move 1400-1600	9 -Understanding your credit score 1100-1300 -Heroes Welcoming Heroes 1700-2200 (Museum) -Kids on the Move	10 -Reunion/ Reintegration 0730-0900	11	12
13	14 -Pre Deployment Briefing 1000-1045 -Pre Separation Counseling 1300- 1400	15 -Reunion/ Reintegration 0730-0900 -Thrift Savings Plan 1100-1300	16 -Federal Resumes and Applications 1300-1500	17 -Reunion/ Reintegration 0730-0900 -Heart Link 0800-1500	18	19 Deployed Spouses Bowling 1730-1930
20	21 -Pre Deployment Briefing 1000-1045 -Pre Separation Counseling 1300- 1400	22 -Reunion/ Reintegration 0730-0900 -Resume Writing (Military & Military Family) 1100-1300	23	24 -Reunion/ Reintegration 0730-0900 -Deployed Spouses Support group 1730-1930	25	26
27	28 -Pre Deployment Briefing 1000-1045 -Pre Separation Counseling 1300- 1400	29 -Reunion/ Reintegration 0730-0900 -TAP Seminar 0800-1700	30 -TAP Seminar 0800-1700			

**ALL CLASSES ARE HELD IN AREA C, BLDG 2 UNLESS NOTED (EX. AREA B). FOR MORE INFORMATION ON ANY A&FRC EVENT AND TO RESERVE A SPOT FOR ALL ACTIVITIES AND CLASSES, PLEASE CALL 257-3592.**

